

# **THANK YOU!**

Dear Parent/Group Leader,

Thank you for entrusting your student/participants to us for a week of missions. We value your confidence in us to provide your student/participants with a safe and mission-focused environment. Enclosed you will find the tools necessary to adequately equip you and your student/participants for your upcoming mission trip.

Along with this manual, you will find many helpful resources on our website. Learn more at www.hopemissiontrips.com. We look forward to working with you to make an impact for the Gospel of Jesus Christ. Feel free to contact us if you have any additional questions at hopemissiontrips@gmail.com.

In Christ, The Hope Missions' Team

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## **ABOUT HOPE MISSIONS**

Hope Missions is committed to bringing Hope to the Hopeless through the Gospel of Jesus Christ. Ministry and Construction Projects are used as a platform to accomplish this important task. Each trip is a complete pre-packaged mission experience at an affordable price. Registration costs include: On-Site Programming from Hope Missions' Staff, Meals, Lodging, Evangelism Supplies, (Airfare for International trips), T-Shirt, and Water Bottle.

There are many Missions Organizations that offer pre-packaged trips. So, why use Hope Missions for your next Mission Trip? There are several things that set Hope Missions apart from similar organizations:

**AFFORDABLE** – Hope Missions offers week-long, pre-packaged mission trips at a very affordable price. This allows churches of all sizes to participate in a mission trip.

**PROJECT DIVERSITY** – Many mission organizations only offer construction options for participants. Hope Missions offers various project types. Each project is rooted in a local church or ministry.

**GOSPEL FOCUSED** – The primary goal on all Hope Missions' trips is the proclamation of the Gospel. Hope Missions asks participating churches to conduct a pre-project Evangelism Study. At the trips, participants are encouraged to share the Gospel on their job sites.

**NO MINIMUMS** – There is no minimum number of participants on National or International trips.

**EXPERIENCED LEADERSHIP** – All projects are personally led by the Hope Missions' staff. Director, Shawn Doss, and his team have over 10 years experience in leading mission teams on multiple National & International locations.



Hope Missions - P.O. Box 555 - Jasper, AL 35502 - 256.620.1788 Physical Address: 224 Highway 195 - Suite A - Jasper, AL 35503



www.hopemissiontrips.com



www.facebook.com/hopemissiontrips



www.instagram.com/hopemissiontrips



www.twitter.com/shawndoss



www.youtube.com/hopemissiontrips

## **GENERAL INFO**

The primary focus for each Hope Missions' trip will be the Gospel. Participants will be equipped and challenged to share the Gospel of Jesus Christ through construction and ministry projects. Participating churches will be combined into construction and ministry teams. Typically, each team will consist of 8-12 students and adults from 3-6 participating churches. Students will have at least one other participant from their church on each team. Construction teams will participate in projects like: painting, carpentry, electrical, plumbing, and yard work. Ministry teams will participate in projects such as: VBS, block parties, homeless ministry, door to door surveys, and nursing home ministry

Every trip is fully staffed by Hope Missions. The staff works hard to provide programming that will give participants a meaningful mission experience. Days will be filled with productive mission work. Evenings will consist of a worship service and church group devotion time. Free time will also be available each afternoon for participants to relax and fellowship with one another.

### LODGING

Our lodging facility for most Hope Missions' trips will be a host church. Participants will eat, sleep, shower, and worship at the host church. Breakfast and supper will be served in the fellowship hall of the host church. Lunches will be sandwiches that participants will pack each morning to take to their worksite. Sleeping will take place in the host church education space. Participants will need to bring twin size air mattresses and bedding. Rooms will be provided for individual churches when possible. Men and women will be lodging in separate areas of the campus. Participants will use a shower trailer located onsite at the church. Worship services will take place each night in the church sanctuary. It's very important that your group understands the importance of respecting and caring for our host facility during the project week. Specific rules for each host church will be provided and enforced at the project.

### ADULT PARTICIPATION

The Adult per Student ratio for participating churches on all Hope Missions' National Trips is 6:1 (6 male students per 1 adult male; 6 female students per 1 adult female). Adults play an important role in the mission experience. Each church will have an adult Group Leader. This person will be the primary point of contact between the participating church and Hope Missions. Group Leaders are responsible for preparing their participants for the upcoming Hope Mission Trip. Adults are also needed to serve as Team Leaders on each Ministry and Construction Team. If you have adults that are interested in serving in this position, have them fill out Team Leader Application (found on the Hope Missions' website) as soon as possible. Adults will also be driving transportation provided by their church/chaperones during the project week.

### **PREPARATION**

The key to a successful mission project is preparation. Hope Missions will spend hundreds of hours preparing for each one-week project. We ask that participating churches also spend time preparing their participants for this important week. Evangelism is the primary objective of every Hope Missions' Trip. See the Evangelism Section of this Manual for more details on how you can prepare your group to share the Gospel.

There are other ways your group can prepare for the Hope Missions' Trip. Consider doing a local mission project. There are people in your community that need minor construction work or yard work. This is a great team-building activity for your group. Also, look for opportunities to take your group witnessing. Local malls or parks can be great places for your group to practice witnessing. The more you share your faith, the easier it will become.

Finally, the best way that you and your group can prepare for your mission trip is to PRAY. Begin now to get your church involved in praying for your trip. Pray that plans will go smoothly. Pray for the community you will be ministering to. Pray that God will begin to prepare hearts and open opportunities for you to share the Gospel. Pray that God gets all the glory for everything that is accomplished this summer.

### **REGISTRATION**

Registering for a Hope Missions' National Trip is very easy. You can Sign-Up today through our "ONLINE REGISTRATION" tab at the Hope Missions' website. There is no money due until Deposit Deadlines (January 1). A Participant List is due at the time of Balances (May 1). The Participant List will be provided to all Group Leaders via e-mail.

### FINANCIAL MATTERS

Finances are usually an obstacle for many churches. Therefore, Hope Missions desires to provide a quality mission project at an affordable price. The cost for Hope Missions' National 7-Day Projects is only \$239 per person. The cost for our 5-Day Projects is only \$209 per person. The cost for our 6-Day Projects is only \$225 per person. The registration fee includes: project coordination, meals, lodging, evangelism supplies, t-shirt, and water bottle.

Your group can sign up for any summer Hope Missions' trip today with no money required until January 1. A \$50 per person **NON-REFUNDABLE** deposit is due by January 1. These deposits will secure spots for your participants. The remaining balance will be due on May 1.

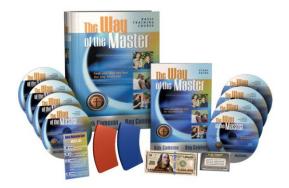
**CANCELLATION POLICY** – All deposits are NON-REFUNDABLE. However, unused deposits can be applied to your balance until May 1. Balance payments (minus deposits) are refundable up to 30 days before the project begins. **NO REFUNDS WILL BE ISSUED WITHIN 30 DAYS OF PROJECT.** 

## **BIBLICAL EVANGELISM**

The Primary purpose of all Hope Mission Trips is Biblical Evangelism. Missions void of Evangelism is nothing more than Humanitarian Relief work. Therefore, we must share the Gospel with those we serve. Hope Missions is not focused on the number of "decisions" we can attain during a week. Rather, we are passionate about participants knowing and sharing the Gospel in a Biblical way. We trust in the Holy Spirit to save people. Our job is merely to proclaim the Good News. Hope Missions provides participants with Gospel Tracts (example on next page) to distribute throughout the project week.

### PRE-PROJECT EVANGELISM TRAINING

Hope Missions strongly encourages ALL participants prepare themselves for the Ultimate Goal of the trip – Evangelism. To do this, we ask groups to use the Basic Training Course from Living Waters Publications. The Basic Training Course is an 8-week DVD course that equips participants to share the Gospel using the Law. Based on the award-winning TV series, "The Way of the Master," the Basic Training Course is an excellent tool to train believers to simply and confidently share the Gospel using the Ten Commandments. This course is hosted by Ray Comfort and Kirk Cameron. It can be purchased from www.livingwaters.com and many local/online Christian Bookstores. Learn more about WOTM at www.wayofthemaster.com. If your group has already studied through this course, consider doing a refresher course or going through their Intermediate Course. Groups can also choose to use Hope Missions' KnowTheGospel Curriculum for Evangelism Training. The KTG Curriculum and support resources (tracts, wristbands, etc.) are available online at www.thegospelstore.org.



### THE GOSPEL APP

A FREE Resource that will benefit your group will be Hope Missions' Gospel App. The Gospel App is available for iPhone, Android, and Windows Phone. Many of Hope Missions' tracts are on the app, along with dozens of audio and video messages designed to help you "know" and "sow" the Gospel. Download the app today at www.thegospelapp.org.



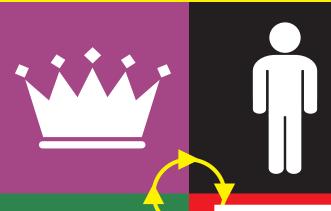






www.thegospelapp.org

# THE GOSPEL



5

19 Now we know that whatever the law says, it says to the may be stopped, and all the world may become guilty befo no flesh will be justified in His sight, for by the law is the know God apart from the law is revealed, being witnessed b righteousness of God, through faith in Jesus Christ, to difference; 23 for all have sinned and fall short of the glory through the redemption that is in Christ Jesus, 25 whom (through faith, to demonstrate His righteousness, because sins that were previously committed, 26 to demonstrate at might be just and the justifier of the one who has faith in Jesu

### The CHARACTER of God

(Romans 3:21-22, 26)

#### **God is CREATOR**

In the beginning God created the heavens and the earth. (Genesis 1:1)

#### **God is JUST**

### **God is <b>RIGHTEOUS**

you shall be perfect, just as your Father in heaven is perfect. (Matthew 5:48)

### **God is GRACIOUS**

For by grace you have been saved through faith, and that not of yourselves; it is the gift of God, (Ephesians 2:8)

### The RESPONSE of Man

(Romans 3:22, 26; Mark 1:15)

testifying to Jews, and also to Greeks, repentance toward God and faith toward our Lord Jesus Christ. (Acts 20:21)

#### **Biblical REPENTANCE**

(2 Corinthians 7:9-11a)

### Biblical FAITH

(Romans 4:5)

Your Eternal Destiny hinges on a **BIBLICAL RESPONSE** to the Gospel.

www.KnowTheGospel.org

### **The CONDITION of Man**

(Romans 3:19-20, 23)

#### Man has **REBELLED** Against God

### Man is Under the WRATH of God

For the wrath of God is revealed from heaven against all ungodliness and unrighteousness of men, who suppress the truth in unrighteousness, (Romans 1:18)

### **Man is SEPARATED From God**

### Man is **HOPELESS** Without God

How can a just God FORGIVE rebellious sinners who deserve His WRATH? (Proverbs 17:15)

### The REDEMPTION

of Christ

(Romans 3:24-26; 1 Timothy 2:3-6a)

#### Jesus' LIFE Satisfied the Law of God

Jesus Is Fully GOD (John 1:14) Jesus Is Fully MAN (Hebrews 4:15)

### Jesus' DEATH Satisfied the Wrath of God

(2 Corinthians 5:21; Hebrews 9:22b)

### Jesus' RESURRECTION

**Reconciled Man with God** 

(Romans 5:8-10)

## FINANCIAL TIPS

Finances seem to be the biggest challenge for people wanting to participate in a short-term mission trip. Hope Missions is here to help this process be a little easier and a lot less intimidating. Shawn Doss (Director of Hope Missions) knows first hand the challenges of fundraising. Over the years, he has helped participants raise thousands of dollars for their mission efforts. Below are some of his practical tips to help you raise the necessary funds for your next Hope Missions' trip!

### TIP #1: Start Early

The earlier you begin the better. If you know this summer that you want to go on a mission trip next summer, then start saving now. A \$1,895 international mission trip seems like an unreachable goal. However, if you break it up over a year, it's only \$160 per month (about \$5 per day). If you pack a lunch instead of eating out each day, you will pay for your trip with no problem.

### TIP #2: Diversify Your Funding

People become overwhelmed when they think about coming up with a large amount of money for a mission trip. Try diversifying your funding to make it more manageable. For years I have been telling potential participants to do the 1/3, 1/3, 1/3 plan. First, plan on paying for 1/3 of your trips cost out of pocket. This gives you a sense of ownership and accountability. You will take more serious something you are personally invested in. Secondly, plan on raising 1/3 of your trip cost through fundraising. This will give you a more manageable amount to focus your fundraising efforts. Finally, plan on raising 1/3 of your trip cost by sending out personal letters to family and friends who will commit to pray for (and hopefully financially partner with) you for your trip. The key to a good letter is to be concise, yet adequately explain the reason for your trip, the goals of your trip, and the importance of their involvement in your trip both prayerfully and financially. Most people who receive your letters will make a minimum donation (\$10-\$25), but some will give much more. If you work hard, you will find that your out of pocket cost will be less than the 1/3 you planned for.

### **TIP #3: Diversify Your Fundraising Audience**

Audience diversity is an important aspect to fundraising. You don't want to keep asking the same people to help you fund your trip. Your church family may be incredibly supportive of your upcoming trip. However, you do not want to take advantage of their generosity by focusing all of your fundraising efforts on them (i.e. – after church meals, love offerings, etc.). You need to look for fundraising opportunities that target a variety of different people (coworkers, family, the general public, etc.)

### TIP #4 – Maximize Your Fundraising Potential

When I began fundraising for short-term mission trips, I had no clue how to fundraise efficiently. I spent many long Saturdays washing cars for very little money. I learned that my time was better spent doing fewer fundraisers with higher profits. These types of fundraisers can sometimes come with risks. However, they typically pay off far more than you may anticipate.

For more details, examples of successful fundraisers, and sample support letter - go to the Hope Missions' website - http://www.hopemissiontrips.com/online-resources/fundraising/.

## **DRESS CODE**

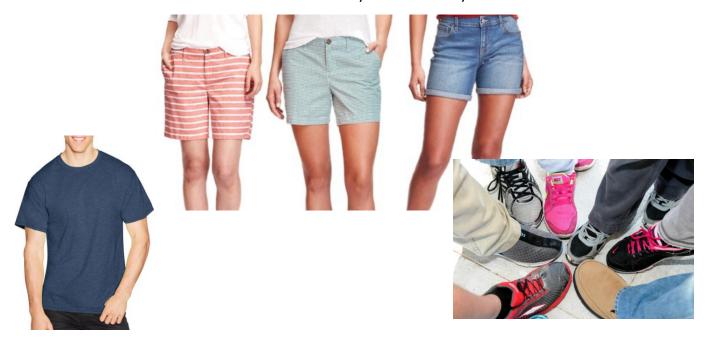
Participants are on mission at all times: at work sites, at the lodging facility, and during free-day activities. A lot of advance work has been done to create a productive, Christ honoring mission trip. The community will be watching. How we dress is an important part of our witness. Participants should make a special effort to wear clothes that are modest and appropriate for the work to which we have been called. Hope Missions' asks participants to adhere to the following Dress Code:

**SLEEVED SHIRTS** (preferably t-shirts) are to be worn by all participants at all times (no spaghetti straps or midriffs—this includes dresses) at the work sites, worship, the lodging facility, and on the way to and from the showers. If the sleeves are torn off the shirt, it no longer meets the code.

**MODEST SHORTS** (No Shorter than 5" INSEAM - Basketball Shorts preferred) are acceptable on work sites and at the lodging facility. Short shorts, such as running shorts, are not allowed. If you do not have shorts that meet these requirements, you can wear blue jeans or long pants.

**CLOSED TOED SHOES** (Tennis Shoes preferred) must be worn at all work sites. Sandals and flip flops are not allowed on any work sites. Sandals and flip flops are acceptable at the lodging facility.

**NO YOGA PANTS OR SPANDEX** allowed at any time under any circumstances.



### **Enforcement of the Dress Code**

Participants are to be fully dressed in accordance with this dress code any time they are outside their assigned room at the lodging facility, including: in hallways, in worship, and en route to the shower and rest room. Group leaders are asked to review the dress code with participants before leaving for the project. Distribute copies of this dress code to all participants. Be certain everyone in your group (youth and adults) understands what is required and what is prohibited.

## **PACKING LIST**

	Pen Suntan lotion Air mattress, bedding & pillow (twin size air mattresses only) Towels & washcloths Toiletries (soap, toothbrush, etc.) Clothes that meet dress code Sturdy shoes or work boots Hat or visor	Money for Free Day, Hope Store, and Missions Offering 3 Tools on "tool list" Sunglasses Insect repellent Socks & underwear Bag for dirty clothes Work gloves Personal family insurance card Board games, cards, football, etc.
	participant needs to bring at least 3 of the following Paint brush & bucket Hammer Safety goggles	s) Paint roller & pan 25' Tape measure Paint scraper
	URCH TOOL LIST church needs to bring the following items) 2 Water coolers for drinking water 2 Ice chests for daily to-go lunches	2 Basic first aid kits
<b>WH</b>	Shirts or dresses with no sleeves Shirts or dresses with spaghetti straps Midriff shirts Muscle shirts Short shorts / Running shorts / Yoga Pants	Prank items (silly string, balloons, etc) Expensive clothing Expensive jewelry Tobacco products, alcohol, or drugs Fireworks or weapons of any kind

**CELL PHONE POLICY** - Hope Missions understands that many students carry cell phones to contact parents and leaders in case of an emergency. However, the use of cell phones should be strictly limited on work sites and in worship services due to distractions. Adults are encouraged to carry cell phones to worksites for contact in case of emergencies.

**IMPORTANT NOTICE:** Hope Missions, project host churches, and work site owners are not responsible for personal items that are lost or stolen at the project.

## **TYPICAL SCHEDULE**

### **ARRIVAL DAY**

2:00p.m. till 4:00 p.m. Registration and Check In - **DO NOT BE LATE OR EARLY** 

4:30 p.m. Orientation

5:00 p.m. Meet Teams and go over team assignments

5:30 p.m. Evangelism Training

6:00 p.m. Team Position Training / Team Leader and Driver Meeting

6:30 p.m. Dinner

7:30 p.m. Adults in Sanctuary for prayer

8:00 p.m. Worship

9:30 p.m. Church Group Devotion

 10:00 p.m.
 Free Time

 10:30 p.m.
 In rooms

 11:00 p.m.
 Lights Out

### TYPICAL WORK DAY

7:00 a.m. Breakfast and Quiet Time

7:30 a.m. Leave for the work site. Group prayer on **FIRST WORK DAY** 

Noon Lunch at work site / Devotion 3:30 - 4:00 p.m. Head for lodging facility

6:00 p.m. Dinner

7:00 p.m. Adults in Sanctuary for prayer

7:30 p.m. Worship

9:00 p.m. Church Group Devotion

9:30 p.m. Free Time 10:30 p.m. In rooms 11:00 p.m. Lights Out

\*\*\*Wednesday afternoon is a Free Day (work till noon) for 7-Day Projects Only. Teams will head back to the lodging facility after lunch. Participants must be out of the lodging facility by 2:00 p.m. and not return before 9:00 p.m. Supper is on your own. NOTE: There will NOT be a "Free Day" for 5-Day and 6-Day projects. However, we encourage churches to plan a "free day" activity on your way home on the last day.

### **DEPARTURE DAY**

8:00 a.m. Head for home – Every church must be gone by 8:00 a.m. Breakfast

will not be provided. You must notify Hope Missions staff if your church will be leaving earlier than 6:00 a.m. on the Departure Day.

### - SCHEDULE IS SUBJECT TO CHANGE -

## **TEAM TERMINOLOGY**

### **TEAM**

A group of 8-15 participants who will work together to accomplish the task of the Hope Missions' project. Team assignments are made by the project coordinator and are announced to participants on the first day of the project. At least two students from a church group will be on the same crew. Adults may or may not be on a team with someone from their church.

### **TEAM LEADER**

The Team Leader is an adult who leads the team in getting the work done; takes the lead in all decisions; and organizes the work of the team. The Team Leader is to help the students accomplish the work for the week. The Team Leader also enlists students or Team Positions. Ministry and Construction Team Leaders will receive direction from the Project Coordinator.

### **WATER CREW**

The water crew chooses the morning and afternoon break times for the team (in cooperation with the Team Leader), and is responsible for the team's water cooler and any break supplies (water bottles, coolers, ice, etc.) to be picked up each day. The water crew participants must be students. Two people are required for this position.

### **DEVOTION LEADER**

The devotion leader leads all daily crew devotions during the lunch break, using the devotions provided at the project. The devotion leader is asked not to "preach" but to lead discussion and encourage the Team to participate.

### **EVANGELISM LEADER**

The evangelism leader is responsible for providing all evangelism materials for the crew at the work sites and collect information (name, address, phone number, etc) of potential church prospects. The evangelism recorder should be an older student. This is a very important role. Information collected will be given to local church leaders for follow up.

### **MEDIC**

The medic carries and administers the first-aid kit for the crew at the work site; is responsible for securing additional first-aid supplies when needed; and is responsible to inform the Team Leader of any injuries.

Encourage students to volunteer for roles as much as possible.

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PAST HISTORY	(Please answer yes or no to the follow	ving questions.) Do	es youth have	e				
Heart murmur? _	Epilepsy or convulsions?	Diabetes?	High bloo	d pressure?	Allergies to medica	itions?	Foods?	
Date of last Tetar	nus booster:							
MEDICAL PROE	BLEMS (Please answer yes or no to t	he following questio	ns.)					
Does youth have	any significant medical problems (i.e	heart)? Ar	e there any re	strictions on phys	sical activity? If	yes to either,	explain below:	
Any medications	being taken at present? If	yes, please list:						
For minor pain, n	nay your youth be given Tylenol/ibupro	ofen?						
Please list any a	dditional information that might be neo	essary or helpful in	an emergency	situation:				
INSURANCE INI	FORMATION							
Name of Hospital Insurance Company			!	Name of insured (parent/guardian)				
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# **FAQ**

### **GENERAL INFO FOR NATIONAL TRIPS**

### When, Where, and How do I register for a Hope Missions National Trip?

NOW is the time to register your group for a National Trip! Registering for a Hope Missions National Trip is very easy. You can register Online TODAY by clicking the "Online Registration" tab and filling out the form on the Hope Missions' website. A \$50 per person Non-Refundable deposit is due no later than January 1 to finalize your registration. Space is limited (average 200 per project) at each project site. Register today to secure your spot!

### Who can participate in a Hope Missions National Trip?

Anyone can participate in Hope Missions National Trips. However, 7-Day trips are better for Student Groups. Our 5-Day trips are more family-friendly for groups with small children. Students participating with their group must have finished the 6th grade. Students younger must be accompanied by a parent. It is recommended that children younger than school-age not participate because of the nature of the projects conducted. Feel free to contact the Hope Missions Office with questions and special requests.

### How many adults should come with Student Groups?

Each church group is required to bring one adult sponsor for every six youth participants of the same gender. Sponsors must be 21 years of age or older and must reside in the same room as their youth, assist with activities, and work alongside youth on a work crew. No private sleeping arrangements or other arrangements are available for sponsors with children or for couples.

#### What is the best way to travel to the Hope Missions National Trip?

Hope Missions will work with any transportation you use to bring your group to a project. However, keep in mind that ALL transportation will be used throughout the week to transport Teams to work sites. Church vans are ideal because Team sizes are generally 10-12 participants. Large vehicles (like buses) will most likely transport multiple teams to multiple locations. Participating Church Groups are responsible for providing gas and drivers for travel throughout the project week.

### What Rules should I convey to my Group?

It is a good idea to make sure every participant receives a copy of this National Missions Manual. There are many details in this manual that will help them prepare for the upcoming trip.

### What will accommodations be like?

At most of our National Projects, participants will be staying at a Host Church. We will worship in the sanctuary, eat in the fellowship hall, sleep in the educational space, and shower in shower trailers. To maximize space, we ask that all participants bring TWIN SIZE air mattresses to sleep on.

#### Will my group work together during the week?

Not typically. Hope Mission has found that the ideal atmosphere for National Mission Projects is to mix groups. Hope Missions will ensure that Students will have at least one other person from their church on their Team. Adults are not guaranteed to be on a team with someone from their church due to the need

of chaperones on each Team. Hope Missions will keep your group together upon request. However, we have found that your group will get the most from their experience if they are with participants from other churches.

### Do you have a list of important dates I need to keep in mind?

August 15 – Registration for next years projects opens! Fill out our Online Registration Form.

January 1 – A \$50 per person Non-Refundable deposit is due for all National Projects.

May 1 – Balances are due for all National Projects. Participant List and Team Leader Applications are due with balances.

### How can I get more information?

Feel free to call the Hope Missions Office (256.620.1788) with any questions.

### FINANCIAL INFO FOR NATIONAL TRIPS

### What is the cost to register?

Hope Missions registration fees are exceptionally affordable compared to other organizations providing comparable trips. The registration fee for 7-Day Projects is \$239 per person. The cost for 5-Day Projects is \$209 per person. The cost for 6-Day Projects is \$225 per person.

### What does the registration fee cover?

Registration fees cover: Project Coordination, Meals, Lodging, Mission Supplies, T-Shirt, & Water Bottle. Registration does not include transportation.

#### What do I need to know about deposits?

Deposits are due no later than January 1. All deposits are Non-Refundable. However, deposits are TRANSFERABLE to your balance until May 1.

### When is my final balance due?

All outstanding balances are due no later than May 1.

### Can I get a refund?

Balance payments (minus deposits) are refundable up to 30 Days before the project begins. There will be NO refunds within 30 days of project start dates.

### How do we raise the money?

Hope Missions offers very practical advice on raising funds necessary for your National Trip. See the "Fundraising" section of this manual for more information.